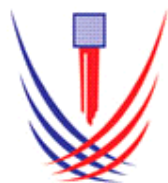


Digital Signature

User Manual For **Multiple Signing** in PDF



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1. Document Signing for Adobe Acrobat X Pro Files.

1.1 Pre-requisites

1. Token driver is installed.
2. Certificate is enrolled inside token.
3. Adobe Acrobat X Pro/Adobe Reader 11.0.10 or later.

1.2 User guide to digitally sign Acrobat X Pro files:

1. Plug in token. Open a PDF file using **Adobe Acrobat X Pro**.
2. Click **Fill & Sign** to open the Tools pane.
3. Click **Work with Certificates**. Select **Sign with Certificate**.
4. Drag the mouse to any place on the document to create a rectangle.
5. This window appears:

6. For **Sign As**, select your ID from the list.
7. Click **Sign**. *Optional:* Tick **Lock Document After Signing** to prevent any changes after signing the documents.
8. Save the signed document.

9. A message box prompts you to key in your User PIN. This window appears:

10. The file is now signed and appears on the rectangle area created.

11. As shown in this figure:
 A signed a document and forward to B, B see a valid document and modify, then A signature is invalid. B sign the document and forward to C. C view a document with valid signature of B, altered signature of A and modified content notification. C finally sign the document.

Basic description for Multiple Signing in PDF using a certificate-based digital ID to allow others to sign using a certificate in Adobe Reader 11.0.10 or later, the PDF needs to be reader-enabled first in Adobe Acrobat X Pro.

